



# BEAVERCREEK TOWNSHIP FIRE DEPARTMENT

www.beavercreekfire.org

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## OUTDOOR TENT PERMIT

**A PERMIT IS REQUIRED FOR ALL STRUCTURES MEASURING 400 SQ FT OR LARGER**

Applicant (Owner or Sponsor Representative)	Tent Installer/Company
Name:	Name:
Address:	Address:
City: Zip:	City: State:
Contact Person:	Contact Person:
Phone Number:	Phone Number:
Contact E-mail:	Contact E-mail:
<b>NOTE: Permit ONLY applies to date's listed below and expires 90 days from the date issued.</b>	
Address of Tent(s) Installation:	
Number of Tents:	Provide size(s) (sq.ft.) of tents on <i>Back Page</i>
Date(s) tent will be used:	Tent Erection Date:

**PROVIDE A SITE PLAN INDICATING THE LOCATION OF TENTS AND DISTANCE TO STRUCTURES WITHIN 50 FT.  
PROVIDE A FLOOR/SEATING PLAN FOR ANY TENT WHEN THE OCCUPANCY LOAD IS GREATER THAN 50 PEOPLE**  
(Ohio Fire Code 2403.6)

### WILL THERE BE ANY OF THE FOLLOWING INSIDE THE TENT(S):

- Wiring, lighting operations (110 volt or higher). Note: Electrical Permit may be required.
- Heating or cooling (HVAC) operations
- Cooking or food preparations  
Describe cooking/heat source: \_\_\_\_\_
- Any other fuel burning or open flame devices  
Describe: \_\_\_\_\_
- Seating, tables, dance floors, etc. (>50 People)  
Provide a floor/seating plan on the *Back Page*. The floor/seating plan shall indicate details of the seating capacity, means of egress facilities, arrangement of the seating and/or tables, location of the EXIT signs, exit aisles, exit size, and location of heating and/or electrical equipment.

**A SITE INSPECTION SHALL BE SCHEDULED PRIOR TO THE USE OF THE TENT**

**PLEASE ALLOW A MINIMUM OF 24 TO 48 HOURS FOR SCHEDULING OF A SITE INSPECTION. THE FIRE PREVENTION BUREAU HOURS OF OPERATION ARE 8:00 AM TO 4:30 PM, MONDAY THROUGH FRIDAY. THERE IS NO CHARGE FOR THE INSPECTION.**

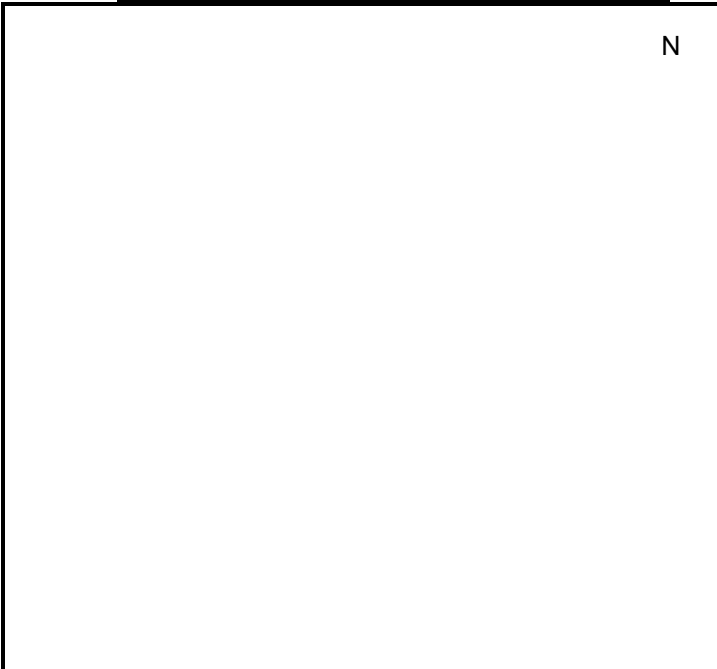
**SEE BACK PAGE FOR FURTHER REQUIREMENTS & SIGNATURES**

# Outdoor Tent Permit (Back Page)

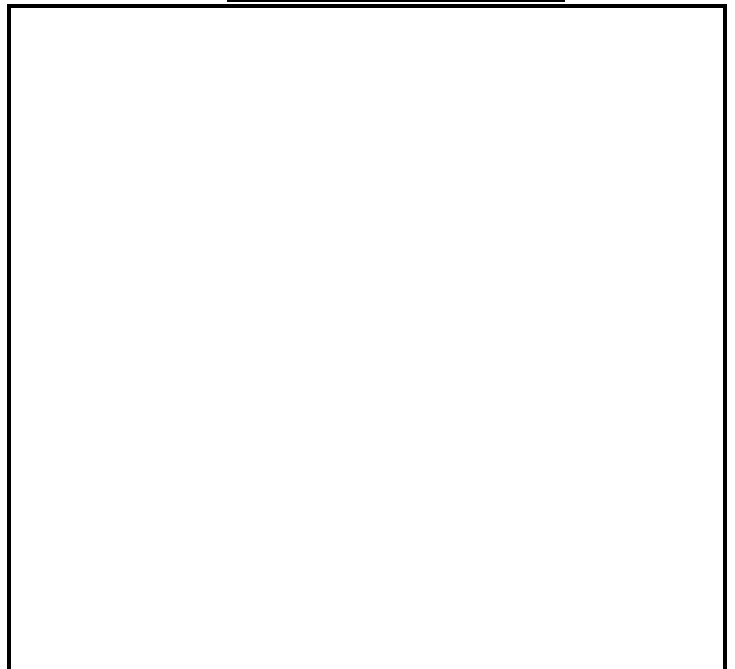
**ALL TENT STRUCTURES MUST MEET THE FOLLOWING REQUIREMENTS:**

1. **All tent sections/panels shall be provided with labels** bearing compliance with NFPA 701 (California State Fire Marshall; Fire Resistant Certification) (OFC 2404.2, 2404.3, & 2404.5)
2. All tents shall be provided with a fire break (open space) of at least 12 feet in width. (OFC 2403.8.6)
3. **All tents shall be provided with approved “no smoking” signs at each entrance (OFC 2404.6)**
4. **Exits shall be provided as required per OFC Table 2403.12.2**
  - a. (10-199 = 2) Exit Width 72 inches
  - b. (200-499 = 3) Exit Width 72 inches
  - c. (500-999 = 4) Exit Width 96 inches
  - d. (1000-1999 = 5) Exit Width 120 inches
4. Exits shall be clearly marked (External or internally illuminated). Exits Signs shall have lettering a minimum of 6 inches in height and be of 3/4 inch brush stroke in width (OFC 2403.12.6 & 2403.12.6.1).
5. In public areas, exit access aisle shall be a minimum of 44 inches (OFC 2403.12.5 (2))
6. Approved fire extinguishers shall be provided; minimum of 2A rating with a maximum of 75 feet travel distance (OFC 2404.12)
7. Outdoor cooking that uses open flame and/or omits grease laden vapors shall not be performed within 20 feet of the tent (OFC 2404.15.6)
8. Combustible vegetation that could create a fire hazard shall be removed from the area occupied by the tent and from areas within 30 feet of the tent (OFC 2404.21)
9. The tent must be properly anchored /or weighted (OFC 2403.9)
10. LP gas containers, if used, shall be located outside the tent with safety valves pointed away from the tent. (OFC 24.16.2.1)
11. Containers of 500 gallons or less shall have a minimum separation of not less than 10 feet from any tent.
12. Containers greater than 500 gallons capacity shall have a minimum separation of 25 feet from any tent.
13. LP gas containers used to fuel equipment in or near a tent shall be protected from tampering or damage by vehicles
14. Generators & other internal comb. power equip. shall be separated by a min. of 20 feet from the tent and be isolated /fenced

**SITE DETAIL (Tent locations & size (L X W))**



**TABLE & SEATING DETAIL**



Note: For additional space, please use a separate paper.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Fire Department Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_